



Assistant Principal and Youth Program Coordinator

Congregation Or Ami, Calabasas, California
Job Posting

Who We Are

Congregation Or Ami (Calabasas, California) is a sanctuary of kindness, a safe Jewish community for today, people's second home. People experience us as the warm, inspiring, community we aspire to be because we intentionally coach our staff, leadership, and congregants to be kind, compassionate, and intensely inclusive in everything we do.

Twenty-eight years young, Or Ami has won 15 national awards for lifelong learning, social justice, disability inclusion, innovative worship, interfaith outreach, and best use of technology in a synagogue. We lean into marketplace disruption, always exploring how we can do what we do better and in ways that engage more deeply. Relations between staff and lay leadership are trusting and sacred: just as we care for our congregants, they care for our staff through our losses and intense family challenges.

As Assistant Principal and Youth Program Coordinator, you will be part of our Education Leadership Team, expanding our thriving youth and family programs. We intentionally embrace quick-paced change processes to ensure that we remain cutting edge, unconventional, and unafraid of failure. We see ourselves as an education lab, excited to experiment and play with the latest pedagogy and engagement models. As a result, Or Ami has enjoyed ten consecutive years of energetic youth programs, partnership ("membership") growth and balanced budgets.

Job Summary/Objective

Congregation Or Ami will employ you as the Assistant Principal and Youth Program Coordinator. In this role, you will work closely with Rabbi Lana Zilberman Soloway (Head of the Education Team) and Andrew Fromer (Youth Engagement Coordinator) to help manage and guide an exciting, growing 224-person youth learning program while supporting faculty, interfacing with parents, and engaging with students.

Responsibilities include:

- Lead Keshet learning program (pre-K-6th)
- Create and manage youth activities for Kid-ish Club (tots) & GoMPTY (4th-6th grades)
- Co-create retreats for families & 4th-12th grades
- Manage design and implementation of our Judaica and Hebrew curricula
- Help supervise faculty & support professional development
- Manage parent and student relationships, communication, and concerns
- Coordinate room parents and parent engagement opportunities

Hours and Compensation

Full-time position. When school is in session, your 40 hours a week will include approximately 24 hours on-site (required) on Tuesdays, Wednesdays, and early Fridays. Thursdays are remote working days. Mondays are days off. When school is not in session and the office is open, your weekly hours will be 9:00 am – 5:00 pm, Tuesday - Friday. Outside of special programming, other days and hours are flexible and will be determined in partnership with the Senior Rabbi and Head of the Education Team.

\$65,000-\$75,000 commensurate with educational credentials and experience. Benefits include health care, vacation days, sick days, paid days off for national holidays, and other benefits as described in the Or Ami Employee Handbook.

The Ideal Qualifications for this Position Include:

Collaborative and flexible team player	Experienced in child development
Self-starter and self-reflective	Comfort with prayerbook Hebrew
Possess effective communication skills	Ability to move boxes weighing up to 30 pounds
Comfort with computer, data bases,	across the office for various needs, climb 1 flight
Google suite	of stairs, use a computer
Strong people skills to communicate	Knowledge of and commitment to the Reform
effectively with parents	Jewish movement, its values and institutions
Well organized	BA degree (required)
Prior leadership experience in a religious	
school (preferred, not required)	

Thinking about applying?

Frequently cited statistics show that historical biases in hiring lead to fewer applications from underrepresented groups due to a false perception that they must meet 100% of the qualifications. **We encourage you to break that statistic and apply** if you meet a majority of the requirements. We look forward to your application.

To apply for this opportunity, please send a resume and a cover letter detailing your interest to rabbipaul@orami.org